

Appendix C:

**Glossary of Terms and Abbreviations**

ADP	Approved Development Plan – funding agreed annually by government for investment in social housing. Most is handled by the Housing Corporation.
ASB	Anti-Social Behaviour – sub-criminal behaviour which may attract sanctions available to local authorities and the Police under the Anti Social behaviour legislation which is currently being considered by the House of Lords (2003)
B&B	Bed and breakfast accommodation – used for emergency accommodation for homeless people. Will only be used for families in emergencies from March 2004
Beacon Council	The Government is working with local government, and in particular with the Local Government Association and the new Improvement and Development Agency, to help manage, motivate and facilitate change and to modernise Local Government. The beacon scheme will be a key element of this. Councils are awarded beacon status for areas in which they can demonstrate outstanding performance.
BME	Black and Minority Ethnic
BV	Best Value is a commitment in the Programme for Government. The policy objective is to modernise local government to deliver better, more responsive public services.
BVFSR	Best Value Fundamental Service Review – a review of a whole service, looking at all ways of providing the service and investigating which is the most effective. These reviews are carried approximately on a five year cycle.
Cambridge Landlords Forum	A discussion forum for Private Landlords in Cambridge.
Cambridge Sub-Region	Alliance of local authorities around the Cambridge area, working in partnership to address the housing and planning needs of the region as a unit. The local authorities are:- Cambridge City, Fenland DC, Hunts DC, South Cambs DC, Forest Heath, St Edmundsbury

Cambridge Sub-Regional Affordable Housing Working Group	The local authorities listed above work together as the AHWG to lobby for resources to increase the provision of affordable housing in the region
CPA	Comprehensive Performance Assessment – a framework used by the Audit Commission when inspecting a local authority’s performance. A CPA will look at an aspect of a Council’s services in detail and award a rating for the Council’s performance.
CCT	Compulsory Competitive Tendering, legislation now repealed that required the Council to expose the housing management service to external competition.
Decent Homes	A standard set by government for social housing. Decent homes includes targets for insulation properties of a building and the condition of kitchens and bathrooms
DSO	Direct Services Organisation – a part of a local authority which provides services to the rest of the authority, This part may or may not be operating as a separate business unit..
Eco-homes	<u>Eco-homes standards</u> cover matters such as access to public transport, proximity to local amenities, eco-labelling of white goods, provision of external space and the ecological value of the site which are outside the remit of the Building Regulations. Details can be found on the ODPM web site
HA	Housing Association – usually a registered social landlord but may be an independent or charitable housing association.
HC	Housing Corporation – a quango which regulates the activities of Registered Social Landlords and administers funding, especially ADP funding for development.
HRA	Housing Revenue Account – the account which deals with the rent and service charge money paid by Council tenants and leaseholders, and pays for management and maintenance services. This has to be kept separate from other funds, such and the general fund (Council tax) by law.
Keyworker	“Keyworker” refers to government sponsored schemes for providing affordable housing for certain categories of public sector workers, especially police, teachers, fire service personnel and health service workers. Each region is able to define its own keyworkers within certain limits.
LA	Local Authority
LASHG	Local Authority Social Housing Grant – LAs were able to claim social housing grant directly for schemes, usually built by RSLs. This has now ended and Social Housing Grant will be administered through the Regional Housing Boards and directly by the Housing Corporation

LSP	Local Strategic Partnership - a single non-statutory, multi-agency body, which matches local authority boundaries, and aims to bring together at a local level the different parts of the public, private, community and voluntary sectors. They aim to tackle deep seated, multi-faceted problems, requiring a range of responses from different bodies. Local partners working through a LSP will be expected to take many of the major decisions about priorities and funding for their local area.
MRA	Major Repairs Allowance – an allowance which is paid to the Housing Revenue Account to cover the cost of major works to the Council’s own Housing Stock – the MRA is contained in the HRA Business plan
MTFS	Medium Term Financial Strategy -_The Medium Term Strategy (MTS) is the Council’s key financial planning document. It sets out, and considers the implications of, the Medium Term Objectives and priorities approved by the Council.
ODPM	Office of the Deputy Prime Minister – the government department which regulates matters to do with public housing and housing development.
PVCu	PVCU is a highly insulate material used for window frames, which benefits from little or no external maintenance.
PPG3	Planning Policy Guidance note 3 – refers to central government policy which allows local authorities to require certain types of development on certain sites, or to require a contribution to housing or other specified type of development elsewhere when a site is developed.
RPG	Regional Planning Guidance sets out the broad strategic policies at the regional level for matters that apply across the whole region or parts of the region, and which need to be considered on a scale wider than that of a single strategic planning authority.
RRO	Regulatory Reform Order -Regulations governing the allocation of grant funding which replaced the Housing Act 1985 and the Housing Grants Construction and Regeneration Act 1996 in 2002.
RSL	Registered Social Landlord – a Housing Association or Local Housing Company registered with and regulated by the Housing Corporation, providing social rented and other low cost housing
SOFA	Sharing Offered Furniture around – Cambridge SOFA is a furniture recycling schemes which has grant support from the Council Phone 01223 576535
Structure Plan	A strategic framework for future land use and developments in the County.

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